Mollie Cole

506 Grace Ave.

Parker SD 57053

Mr. Justin Timberland

Purchasing Agent

Watermelon Company

4432 Watermelon Lane

Waterston, CA 34342

Dear Mr. Timberland;

Congratulations on opening your new store and for considering Watermelon Company to supply you with the watermelons you need. I am positive our company has the skills and level of experience to handle your watermelon desires.

You can get:

* A truck load of watermelons for $790
* A half truck load for $380
* 20 pounds of watermelon for 150

Please contact us so we may assist you with your needs and desires as soon as possible.

Thank you,

Mollie Cole

Mollie Cole

506 Grace Ave.

Parker, SD 57053

Mr. Billy Bob Hampton

Superintendent

Bridgewater Elementary School

3456 School Avenue

Bridgewater, ND

Dear Mr. Hampton:

I am writing to give my background and experience in hopes to become your new kindergarten teacher. I started working for a daycare in college where I learned how to work with kids in a positive manner. We had a strict discipline policy which I helped to enforce. We also implemented lesson plans to help prepare the older kids for pre-school.

I student taught under the supervision of Rachel Gusso who taught kindergarten and Mindy Whistler who taught first grade. In kindergarten I helped teach them there math skills which include simple addition and subtraction along with repeating patterns and classifying objects. In first grade I helped the children solve equations using simple algebra, along with telling time and knowing dates. All the lessons were made to follow the state guide lines.

In the future I hope to obtain a job teaching lower elementary in an high performing school such as Bridgewater.

I find working with children this age every rewarding a satisfying. I hope I have the chance to meet with you and talk further about this teaching opening.

Thank you for your time,

Mollie Cole

Mollie Cole

506 Grace Ave.

Parker SD 57053

Mr. John Whippersnapper

Owner

Jimmy John’s

554 s. Whiney Street

Sunshine hill, WY

Dear Mr. Whippersnapper,

Over the last 15 years I have been raising Beagles, and I would like to offer your pet store a discounted price. They are 8 weeks old and I need to find them homes. There are 4 males and 3 females all tricolored with brown, black, and white. They are all properly registered with all their shots and dew claws removed.

I have heard that your company’s reputation is known for taking care of its animal and its customers. Many people have recommended me to you to try to sell my puppies through your services. Thus, I am offering this special deal to you first. You could view my website at *Gopuppies.com* and if you are interested please contact me at 605-366-5476 or Mc3072@k12.sd.us .

Sincerely,

Mollie Cole

November 23, 2010

Mollie Cole

506 Grace Ave.

Parker, SD 57053

Mrs. Trudy Wangle

Director of Tourism

124 S. Main Street

Any Town, USA 55555

Mrs. Wangle;

My family and I are in the process of planning our family vacation and noticed that you are offering a “vacation planning guide” on your website. At your earliest convenience please send me your 2011 family vacation planning guide, my contact information is listed above.

Regards,

Mollie Cole

Mollie Cole

506 Grace Avenue

Parker, SD 57053

(605)366-5476

Mc3072@k12.sd.us

**Objective**

I would like to encourage children to work there hardest and succeed in an ever-changing world.

**Education**

1. - Present Parker High School, Parker, SD

* General courses
* Expected graduation, May 2011

2011- 2015 Dakota State University

* Teaching Courses

**Work Experience**

2007 - Present **Godfathers, Parker, SD**

*Food prep*

* Prepared and cook the food
* Answered the phone and took orders

2010-2011 **Dorn Corn, Adrian, MN**

*Selling Corn*

* Selling Corn to customers

**Volunteer Experience**

2006-2008 **Food Banquet,** Sioux Falls, SD

* Served food

**Activities/Awards**

Volleyball; Cross Country - Most Improved, Hardest Worker; Girls Basketball—Most Improved; Track; FFA, Chorus, Band, Drill Team.

**References**

Pastor Larry Jerky

505 Grace Avenue

Parker, SD 57053

(605) 297-0207 —Home

(605) 297-4417—Work

Mrs. Darmi Vogel

Guidance counselor

Parker, SD 57053

Parker, SD 57053

(605) 297-3456—WorkPastor Larry Jerky

505 Grace Avenue

Parker, SD 57053

(605) 297-0207 —Home

(605) 297-4417—Work

398 Maple Road

Littleton, IL 98009

March 29, 2015

Dr. Arnold Charleston

Superintendent of South Beach Elementary

South Beach Elementary School

570 Rainbow Drive

South Beach, Florida 44356

Dear Dr. Charleston,

I am pleased to accept the Elementary Teaching job starting at $23,000 per year. Thank you for making the offer.

As I mentioned I am finishing school May 23, 2015 from Dakota State University, which afterwards I have planned on taking the summer months off. Assuming that this is still acceptable, I will report for work August 1st for in-services. If it is not, please let me know.

My arrangements for relocating to Florida are underway I will be moving on July 24th

Thank you again. I am looking forward to working for you and being a part of your teaching program.

Sincerely,

Mollie Cole

Mollie Cole

506 Grace Ave.

Parker, SD 57053

March 24, 2011

Ms. Ida Maya

Director of McDonalds

774 Whiney Road

Charleston, NY

Dear Ms. Maya:

Thank you for offering me a position at your franchise. McDonalds is just the type of place I would like to work at while attending college. I was very impressed by the cleanliness of the place and the qualification needed to work there.

Shortly after my interview with you, however, I was offered a job at a dinner closer to the college, which limits the driving distance. After taking into consideration both opportunities I have decided to accept that offer.

Thank you again for the opportunity to interview with your franchise. It was a pleasure to meet you.

Sincerely,

Mollie Cole

Mollie Cole

506 Grace Ave.

Parker, SD 57053

Mrs. Bertha Smalls

Plumbing Expertise Center

487 Plumb St.

Hampton, NY

Dear Mrs. Smalls:

I am writing in regard to Erwin Shmerwin. He has recently applied for a job at your company. Besides living a life with a name such as this and keeping a good attitude always Mr. Shmerwin always has a smile when he is plumbing the toilets. He never complains no matter what the stench is.

We are sad to see him leave but know he will make your company proud. If you need any other information about Mr. Erwin Shmerwin please contact me at 605-366-5476 or [mc3072@k12.sd.us](mailto:mc3072@k12.sd.us).

Sincerely,

Mollie Cole